



Malaysian Financial Planning Council



WAYS TO REGISTER
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Train-The-Trainer 2017

The Premier train the trainer program

Date : 4th to 8th December 2017 (5 days)
Time : 9.30am-5.00pm
Venue : MFPC Training Room, Suite 22-7, Level 22, Menara 1 Mont' Kiara (1MK)



Best Educational
Institute in Banking
and Insurance 2016
Awards



Honourable Commendation for
Financial Planning Awareness Programs
Wen Hui Award for Educational Innovation 2014



MFPCSecretariat

www.mfpc.org.my

COURSE CONTENT

Module CT1 (Plan Adult Learning)

- Experiencing a change in attitude which will be translated into behaviours that demonstrate characteristics of an effective trainer
- Understanding and applying the differences between teaching and learning as well as learning styles Provides skill in demonstrating, explaining, questioning and conducting effective on the job instructions

Module CT2 (Conduct Training Needs Analysis)

- Describing the process of TNA and applying this process to real life training situations

Module CT3 (Design Competency Based Training Programme)

- Understanding Competency and Workplace Standards
- Determining Overall Programme Requirements (objectives of programme, entry level, prerequisites, trainee characteristics)
- Performing assessments of learners (planning; developing methods; administering; analysing and reporting)

Module CT4 (Conduct Competency Based Training Programme)

- Implementing Effective Training Activities – case studies, role play, demonstration, work based projects, games, simulation, group-work, workshop and others
- Designing Session Plans and Monitoring Learning (learning taxonomy, questioning and testing methods)

Module CT5 (Assess Participant's Competence)

- Planning Assessment
- Developing Tool For Knowledge
- Developing Methods For Assessing Knowledge
- Developing Methods For Assessing Performance and Administering Assessment
- Analysing and Reporting Assessment Results

ENQUIRIES

Ms. Syed Mohd Khalil
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PROFILE OF TRAINER

Rita Krishnan

B.A in Psychology (National University of Singapore), Master's in Educational Psychology from Monash, Australia (PSMB Certified Trainer)

The trainer holds a Bachelor's Degree in Psychology from National University of Singapore and a Master's Degree in Educational Psychology from Monash, Australia. She has earned an excellent reputation for her work in a variety of endeavours related to human or capital development last twenty years. Along with that she is also a qualified trainer who has completed the Trainer's Certification from Australian National Training Authority (ANTA) or currently known as Australian Skills Quality Authority (ASQA).

FEES

(inclusive of course materials, tea breaks and lunch)

- Offer fee **RM2,000** Inclusive of 6% GST (Before 28th October 2017) (*This fee is only applicable for TTT in 2017)
- Normal Fee **RM2,638** Inclusive of 6% GST (*This is the standard fee as per guidelines of HRDF)

REGISTRATION

Please visit and E-Registration via website at

<http://www.mfpc.org.my>

Confirmation is subject to availability of seats (limited to 20 seats only).

PAYMENT

JOMPAY ONLINE WITH YOUR CURRENT , SAVINGS OR CREDIT CARD ACCOUNT

1. Log on to your Internet Banking account and look for JomPay
2. Enter the following information
 - * Enter biller code : 7989 (MFPC)
 - * Enter Reference as below
 - MFPC Member / Non Member (Individual)
Ref-1 : IC Number
Ref-2 : Payment Description
(eg : Subscription Fee, Name of Event)
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Ref-1 : Company Name
Ref-2 : Invoice Number
 - * Enter Payment Amount (RM)
 - * Enter TAC number that sent to your mobile
3. Email confirmation of payment slip to us.
4. Please note that we only accept Full Payment.