

Application Form



SEGi
University



SEGi
College
Kota Damansara
A member of
SEGi University Group

PART A: Personal Details (IN BLOCK LETTERS)

Given Name(s)	_____	Salutation	<input type="checkbox"/> Dr <input type="checkbox"/> Mr <input type="checkbox"/> Ms <input type="checkbox"/> Mrs
Surname / Family Name	_____		
NRIC / Passport No.	_____	Expiry Date	d, d, m, m, y, y, y, y
Race	<input type="checkbox"/> Malay <input type="checkbox"/> Chinese <input type="checkbox"/> Indian <input type="checkbox"/> Others _____	Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
Religion	<input type="checkbox"/> Muslim <input type="checkbox"/> Buddhist <input type="checkbox"/> Hindu <input type="checkbox"/> Christian <input type="checkbox"/> Others _____	Date of Birth	d, d, m, m, y, y, y, y
		Marital Status	<input type="checkbox"/> Single <input type="checkbox"/> Married
		Nationality	_____
Correspondence Address	_____ _____ _____		
Postcode	_____	City	_____
State	_____	Country	_____
Mobile	_____	Telephone	_____
Email	_____		
Permanent Address (if differ from above address)	_____ _____ _____		
Postcode	_____	City	_____
State	_____	Country	_____
Parent / Guardian Name	_____ _____		
		NRIC/Passport	_____
Correspondence Address	_____ _____ _____		
Mobile	_____	Telephone	_____

Please affix a
passport sized
photograph

PART B: Programme Application (Please (✓) The Programme You Are Applying For)

SEGi University

Foundation

- Arts
- Commerce
- Science

Diploma

- Healthcare
- Hospitality Management
- Medical Laboratory Technology

Postgraduate

- PhD (Management) by Research
- PhD (Information Technology) by Research
- PhD (Education) by Research
- PhD (Engineering) by Research
- PhD (Environmental Science) by Research
- DBA (Doctor of Business Administration)
- MSc in Management by Research
- MSc in Engineering by Research
- MSc in Information Technology by Research
- MSc in Vision Science by Research
- MSc in Education by Research
- Master in Financial Planning
- Master of Business Administration (General Management)
 - Single Award
 - Dual Award with University of Sunderland, UK
- Master of Business Administration (Global Business)
 - Single Award
 - Dual Award with University of Sunderland, UK
- Master of Business Administration (Entrepreneurship)
- Master of Business Administration (Finance)
- Master of Business Administration (Marketing)
- Master of Business Administration (Human Resource Management)
- Postgraduate Diploma in Education

Others

- Autocad
- Intensive English Programme
- MUET

Undergraduate

- Bachelor of Accounting (Hons)
 - Single Award
 - Dual Award with Abertay University, UK
- Bachelor of Accounting and Finance (Hons)
 - Single Award
 - Dual Award with Abertay University, UK
- Bachelor of Business Management (Hons)
 - General Management
 - Single Award
 - Dual Award with Abertay University, UK
 - Articulate to Abertay University, UK
- Marketing Management
 - Single Award
 - Dual Award with Abertay University, UK
- Human Resource Management
 - Single Award
 - Dual Award with Abertay University, UK
- Financial Management
 - Single Award
 - Dual Award with Abertay University, UK
- Bachelor of Engineering (Hons)
 - Chemical Engineering
 - Electronic and Electrical Engineering
 - Single Award
 - Dual Award with University of Sunderland, UK
 - Mechanical Engineering
 - Single Award
 - Dual Award with University of Sunderland, UK
 - Civil Engineering, Dual Award with University of Greenwich, UK
- Bachelor of Science (Hons), Quantity Surveying
- Bachelor of Mass Communication (Hons)
 - Single Award
 - Dual Award with University of St Mark & St John, UK
- Bachelor of Corporate Communications (Hons)
- Bachelor of Communication and New Media (Hons)
- BA (Hons) Visual Communication Design
- BA (Hons) Multimedia Design
- BA (Hons) Interior Architecture
- Bachelor of Hospitality Management (Hons)
 - Single Award
 - Dual Award with University of Sunderland, UK
- Bachelor of Information Technology (Hons)
 - Business Systems Design
 - Single Award
 - Dual Award with Abertay University, UK
 - Computer Networks
 - Single Award
 - Dual Award with Abertay University, UK
 - Articulate to Abertay University, UK
- Software Engineering
 - Single Award
 - Dual Award with Abertay University, UK
 - Articulate to Abertay University, UK
- Bachelor of Education (Hons)
 - Single Award
 - Dual Award with University of St Mark & St John, UK
- Bachelor of Arts (Hons) English and Public Relations
 - Single Award
 - Dual Award with University of St Mark & St John, UK
- Bachelor of Medicine, Bachelor of Surgery (MBBS)
- Bachelor of Dental Surgery
- Bachelor of Optometry (Hons)
- Bachelor of Pharmacy (Hons)

SEGi College Kota Damansara

Diploma

- Accountancy
- Creative Multimedia
- Early Childhood Education
- Information Technology
- Marketing
- Business Administration
- Culinary Arts
- Graphic Design
- Interior Design
- Mass Communication

Postgraduate

- MBA (Master of Business Administration), University of Southern Queensland, Australia

Undergraduate

- Bachelor of Arts (Hons) Accounting and Finance, Teesside University, UK (3+0)
- Bachelor of Arts (Hons) Business and Management, University of Sunderland, UK (3+0)
- Bachelor of Engineering (Hons), University of Sunderland, UK (3+0)
 - Electronic and Electrical Engineering
 - Mechanical Engineering
- Bachelor of Science, International Tourism and Hospitality Management (Hons), University of Sunderland, UK (3+0)

Others if not stated above

Specialisations / Major

Mode of Study Full Time Part Time

Date / / / / /

PART C: Educational Qualifications

Secondary School/Institution/University	Qualification	From (year)	To (year)

PART D: English Language Proficiency

Applicants who wish to study programmes taught in English must meet the individual programmes English language requirements. Please indicate your highest level of English proficiency and the Grades obtained.

- GCE 'O' Level _____
 SPM _____
 UEC _____
 IELTS _____
 TOEFL _____
 MUET _____
 Others _____

PART E: Work Experience (If Applicable)

Company	Position	From (year)	To (year)

PART F: Financial Arrangements

How do you expect to be financed during your studies?

- Self Finance
 PTPTN
 Scholarship
 EPF
 Sponsorship
 Other _____

If you are being sponsored, please provide the name and address of sponsor & the sponsor letter (if any).

PART G: Supporting Document Checklist

To ensure you receive a quick response to your application, please enclose the following documents:

- Non-refundable Registration fee of RM500 (cheque should be payable to SEGi University Sdn Bhd or SEGi College (KD) Sdn Bhd)
- 3 copies of colour passport-size photographs (6 copies for international/offshore students)
- 1 copy of identification card
- Curriculum vitae and a 100 word write-up detailing work experience for MBA applications (if applicable)
- 1 certified true copy of academic certificate/transcript for the following qualifications:
 - Actual SPM O-Level STPM UEC A-Level SAM
 - CPU Diploma Bachelor Degree Forecast Others _____

Please Note: Students applying for Bank Loan / PTPTN Loan / EPF applications must be made at least one month before the programme orientation date.

PART H: Privacy Notice

PRIVACY NOTICE: The information requested is used for our assessment of your suitability to programmes offered, for administration, management and support services (including, accommodation, transportation, immigration services), assessment and analysis, programme promotion and which may be disclosed to our service providers and agents, the SEGi University Group and Partner Universities (if applicable) for these purposes or if required to be disclosed to regulatory or statistical authorities, agencies or bodies or (where applicable) to the foreign authorities, embassies or consulates of an international student's home country. The information requested is necessary for the above purposes and your failure to provide the information, or providing inaccurate information may result in us not being able to fulfill the purposes above and could result in rejection or delay of your application.

NOTIS PRIVASI: Maklumat yang diminta digunakan bagi tujuan penilaian kami terhadap kesesuaian anda kepada program yang ditawarkan, untuk pentadbiran, pengurusan dan perkhidmatan sokongan (termasuk penginapan, pengangkutan, perkhidmatan imigresen), penilaian dan analisis dan promosi program di mana maklumat ini berkemungkinan akan didedahkan kepada pembekal perkhidmatan dan ejen kami, Kumpulan SEGi Universiti dan Rakan Universiti (jika berkaitan) bagi tujuan-tujuan ini atau jika perlu untuk didedahkan kepada pihak-pihak berkuasa regulatori atau statistik, agensi atau badan berkaitan atau (di mana berkaitan) kepada pihak berkuasa asing, kedutaan atau konsulat negara asal seseorang pelajar antarabangsa. Maklumat yang diminta perlu bagi tujuan-tujuan di atas dan kegagalan anda memberikan maklumat, atau memberikan maklumat palsu boleh mengakibatkan kami gagal memenuhi tujuan-tujuan di atas dan juga boleh menyebabkan penolakan atau kelewatan terhadap permohonan anda.

If your application is rejected, we will keep your information for a reasonable period according to legal requirements, and also for administration and marketing purposes and may contact you on any promotions.

Sekiranya permohonan anda ditolak, kami akan menyimpan maklumat anda untuk satu tempoh yang munasabah mengikut keperluan undang-undang, bagi tujuan pentadbiran dan pemasaran dan juga bagi membolehkan kami menghubungi anda sekiranya terdapat sebarang promosi tertentu.

If you do not wish us to contact you for this purpose, please tick (✓) here

Note: if you later wish us not to contact you, please send your request via email to askme@segi.edu.my.

Sekiranya anda enggan dihubungi bagi tujuan ini, sila tandakan (✓) di sini

Nota: Sekiranya anda tidak mahu dihubungi di masa hadapan, sila hantarkan permohonan anda melalui email ke askme@segi.edu.my.

If your application is accepted, all information provided by you will become our student record and will be necessary to be retained by us for the purposes as stated in our letter of offer to be later issued to you. Further, your information may be disclosed to the person which you specify below and also to such persons mentioned in our letter of offer to be later issued to you.

You have the right to ask for a copy of the information we hold on you (for which we may make a small charge) and to correct any inaccuracies in your information. Please refer to the Registry to submit your request.

Sekiranya permohonan anda diterima, semua maklumat yang diberikan oleh anda akan disimpan sebagai rekod pelajar kami dan adalah perlu untuk kami menyimpan maklumat tersebut bagi tujuan-tujuan seperti yang dinyatakan di dalam surat tawaran yang akan diserahkan kepada anda. Selanjutnya, maklumat anda mungkin akan didedahkan kepada pihak-pihak yang telah anda khususkan seperti di bawah dan juga pihak yang disebut di dalam surat tawaran kami yang akan diserahkan nanti.

Anda berhak untuk memohon sesalinan maklumat anda dalam simpanan kami (dimana kami akan mengenakan bayaran caj perkhidmatan) dan membetulkan mana-mana ketidaktepatan dalam maklumat anda. Sila rujuk Pejabat Pendaftaran bagi mengemukakan permohonan anda.

Personal Data Protection Act 2010: Persons authorised for disclosure of personal information

Akta Perlindungan Data Peribadi 2010: Orang yang diberi kuasa untuk menerima maklumat peribadi

In the processing of my application, I hereby authorise SEGi to disclose my personal data (including sensitive personal data) to the following persons:

Dalam pemrosesan permohonan saya, saya dengan ini memberi kuasa kepada SEGi untuk mendedahkan data peribadi saya (termasuk data peribadi sensitif) kepada orang-orang berikut:

(a) My parents/guardian Ibu bapa/penjaga saya;

(b) My Spouse (if applicable)/Suami atau Isteri saya (jika berkaitan);

(c) Other persons (please name and indicate relationship)/Orang lain (Sila namakan dan nyatakan hubungan):

1. Name>Nama :

Relationship/Hubungan :

2. Name>Nama :

Relationship/Hubungan :

3. Name>Nama :

Relationship/Hubungan :

4. Name>Nama :

Relationship/Hubungan :

5. Name>Nama :

Relationship/Hubungan :

6. Name>Nama :

Relationship/Hubungan :

I understand that I am allowed by notice in writing to withdraw my consent for disclosure to the above authorised persons. However, I agree that should I so withdraw my consent, SEGi reserves the right to notify the above persons of that such withdrawal has taken place.

Saya faham bahawa saya dibenarkan melalui notis secara bertulis untuk menarik balik persetujuan mendedahkan maklumat data peribadi saya kepada orang yang diberi kuasa seperti di atas. Walaubagaimanapun, saya bersetuju bahawa sekiranya saya menarik balik persetujuan itu, SEGi berhak untuk memaklumkan orang yang disebut seperti diatas bahawa pemberiankuasa tersebut telah ditarik balik.

PART I: Applicant Declaration

I declare that the information provided by me in connection with the application is true and correct. I undertake to inform SEGi University/SEGi College Kota Damansara immediately of any changes in address, phone number and any other information provided by me in this application.

I understand that SEGi University/SEGi College Kota Damansara reserves the right to vary or reverse any decision regarding admission or enrolment made on the basis of incorrect or incomplete information. I agree to be bound by the Terms and Conditions of the offer to student at SEGi University/SEGi College Kota Damansara.

I have read the Privacy Notice above and consent to the collection and processing of my personal data in the aforesaid manner.

Saya telah membaca Notis Privasi di atas dan bersetuju terhadap pengumpulan dan pemprosesan data peribadi saya mengikut cara yang diterangkan.

Name/Nama

NRIC/Passport No./
No. Kad Pengenalan/No. Passport

Applicant Signature

Date/Tarikh d d m m y y y y

Parental/Guardian's Consent to Privacy Notice (only if applicant is below 18 years old)/Persetujuan Ibu Bapa/Penjaga (jika pemohon di bawah 18 tahun)

I have read the Privacy Notice above and consent to the collection and processing of my child's/ward's personal data in the aforesaid manner.

Saya telah membaca Notis Privasi di atas dan bersetuju terhadap pengumpulan dan pemprosesan data peribadi anak/anak jagaan saya mengikut cara yang diterangkan.

Name/Nama

NRIC/Passport No./
No. Kad Pengenalan/No. Passport

Signature of Parent or Guardian/Tandatangan Ibu/Bapa atau Penjaga

Date/Tarikh d d m m y y y y

PART J: Recruitment Office (For Office Use Only)

Payment Type Cash Credit Card Bank In Cheque

TT Money Order Others _____

Payment Mode Self Finance PTPTN Scholarship EPF

Sponsorship Other _____

Instalment Plan Monthly Yearly

Instalment Plan Code [_____]

Counselled by _____ Date d d m m y y y y

For Bursary Use Only

Student ID SCM _____

Receipt No _____

Received by _____

Date d d m m y y y y

Remarks Detail

Promotion Scheme Preview
 Scholarship Others
 Open Day Friend 2 Friend

Introducer Name _____

Introducer Contact _____

Introducer Programme _____

Authorised Signature

Date d d m m y y y y

PART K: Registry and Admissions Office (For Office Use Only)

Full Offer Conditional Offer Rejected

Registry's Remarks & Recommendations

Authorised Signature

Date / / / / / / /

PART L: Faculty (if Required)

Faculty Remarks & Recommendations (if required)

Authorised Signature

Date / / / / / / /



SEGi
University



SEGi
College
Kota Damansara

A member of
SEGi University Group

**SEGi University
Kota Damansara**

No. 9, Jalan Teknologi,
Taman Sains Selangor,
Kota Damansara,
PJU 5, 47810 Petaling Jaya,
Selangor Darul Ehsan.
T 603 6145 1777
F 603 6145 1666
E infokd@segi.edu.my

**SEGi College
Kuala Lumpur**

Bangunan SEGi, 33-35,
Jalan Hang Lekiu,
50100 Kuala Lumpur.
T 603 2070 2078
F 603 2034 2759
E infokl@segi.edu.my

**SEGi College
Subang Jaya**

City Campus,
Persiaran Kewajipan,
USJ 1, 47600 UEP Subang Jaya,
Selangor Darul Ehsan.
T 603 8600 1888
F 603 8600 1999
E infofj@segi.edu.my

**SEGi College
Kota Damansara**

82-01, Block 2,
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47810 PJ, Selangor.
T 603 6145 5888
F 603 6145 5999

**SEGi College
Penang**

Wisma Greenhall,
43, Green Hall,
10200 Penang.
T 604 263 3888
F 604 262 2193
E infopg@segi.edu.my

**SEGi College
Sarawak**

211 Jalan Bukit Mata Kuching,
93100 Kuching, Sarawak.
T 6082 252 566
F 6082 231 355
E infofswk@segi.edu.my